

23<sup>rd</sup> March 2020

Dear Parent / Carer

We were incredibly proud of our Year 12 students last week when faced with such uncertainty. It is still a very testing time for all involved as we await further clarity and guidance. This letter outlines what we know so far and how we will continue to support your son or daughter. Despite not being physically present in the college they remain to be a much valued student of Melton Vale Sixth Form College.

We believe it is vitally important for students to continue with their learning. Technology allows us to facilitate this. By continuing to learn, our Year 12 students will be in an advantageous position when coming back to college.

### **Microsoft Teams**

Subject teachers and the senior leadership team will communicate information via the Microsoft Teams platform. Your son or daughter are familiar with this communication methodology as it is used on a daily basis at the college as a method of communication. Their school email account will also remain live for communication to teachers.

### **Expectations for our students:**

Students will be set work on the days they would have had lessons with their teacher. This work will be on Teams by 9am.

There will be an expectation to return this work to their teacher via email / Teams as requested by 4pm on that day.

Students are asked to complete set work and in addition adhere to the 5 additional hours of study per subject recommendation that we stand by at MV16 in order to achieve success.

**Remember: 5 lessons + 5 hours of study = Success**

**Most importantly for students:** You are being set this work so that you continue to make progress in your studies and be ready to successfully return to the classroom once back at MV16.

### **Examinations**

There will be no formal examinations this academic year.

Some students will have been expecting to sit AS Further Maths and some BTEC Examinations. We are awaiting further guidance and will expect to hear from exam boards in the coming weeks regarding these entries.

Some students will have coursework that need to be completed. Subject teachers will be confirming deadlines for this work via Microsoft Teams. Coursework completion is important to ensure that time is not wasted during Year 13 having to catch up on work that could have been done remotely under teacher guidance.

### **Grades**

You may be concerned about grades next year and how a period of absence will affect your son or daughter. At some point in the future it is likely that the Department for Education will support this concern with a response to schools and colleges. We will update you whenever we receive new information.

### **University Applications**

We anticipate that we will continue to offer our careers support and guidance via Microsoft Teams. Depending on how long schools and colleges are shut, we will be rolling out our careers programme online to support university applications and apprenticeships for Year 13. Further information regarding this will be given after Easter.

### **Unifrog**

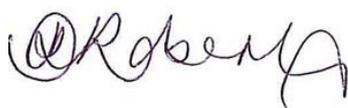
This platform is still available for students via their website, please also be aware that you can log on as a parent. Students should take this time to continue to research courses they are interested in. They may also take the opportunity to study for a MOOC via Unifrog, which will support their university applications over the coming year.

Please be reassured that we will be doing our utmost to support your son or daughter over the coming weeks and will be working hard to ensure they are not disadvantaged by this untimely crisis. We will continue to give you updates as and when we receive them from the Department for Education. We will always communicate via an emailed letter with a copy on our website.

Yours faithfully



**Kirstie Johnson**  
Head of College  
[kjohnson@mv16.org.uk](mailto:kjohnson@mv16.org.uk)



**Natasha Roberts**  
Assistant Head of College  
[nroberts@mv16.org](mailto:nroberts@mv16.org)