

Monday 16<sup>th</sup> March 2020

Dear Parents and Carers

Following on from the letter sent to you last week, we would like to update you on the school's procedures regarding COVID-19 (Coronavirus).

### **Recent onset of symptoms**

Following on from updated Government advice on the 12th March, if your child has a new continuous cough and/or a high temperature we would ask that they do not attend school.

Government guidance advises that anyone presenting these symptoms should not leave home for 7 days from when the symptoms started

### **Possible contact with an unconfirmed or confirmed case**

We would ask that if parents have any concerns regarding the possibility of a child having been in contact with an unconfirmed or confirmed case, they should not send their child to school until 111 or other NHS services have been contacted and clinical advice received.

Once advice has been received from the NHS, students will be allowed to return to school only where the clinical advice has indicated it is appropriate.

Students who are off school due to illness or quarantine will be provided with appropriate school work and support from individual class teachers and the school pastoral team.

If a student has been off school as a precaution, we would ask that parents contact the school before the student returns.

### **Higher Risk Students**

For students who may be at higher risk should there be an outbreak at the school, we will be contacting parents individually to keep them updated more frequently. If you believe your child may be at higher risk in the event of an outbreak but we may not be aware of that, please contact the school to register for individual updates.

### **School Trips**

We are monitoring all school trips planned over the coming months and will make decisions on a case-by-case basis as to whether those trips can go ahead based on NHS and government advice.

## **Parents Evenings and School Information Evenings**

Our forthcoming parents' evenings for Year 12 have been cancelled. They will be re arranged at a future date. School reports will be sent home.

Other school information evenings will continue as planned until guidance from the DfE, NHS or government indicates otherwise.

Thank you for your continued support in this matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K. Johnson', written in a cursive style.

**Kirstie Johnson**  
**Head of College**